

SKS PUBLIC SCHOOL

PARENTS TEACHERS ASSOCIATION

Overview

Parent Teacher Association Committee has been constituted to maintain the communication between parents, teachers and the students. This committee coordinates between internal assessment committee, attendance committee and mentorship committee to keep a track of the students' performance and convey/communicate to their parents.

1. The committee shall be responsible to inform about the students' performance to their parents.
2. The committee shall be responsible to collect the data regarding internal assessment marks and attendance.
3. The committee authorizes to decide the date of the parent teacher meeting to be held. Two meetings are held one after first internal assessment and the other before preliminary examinations.
4. Letters/Mails shall be sent to individual parents' mentioning about the internal assessment marks and attendance one month prior to the date of parent teacher meeting.
5. In case of any issues the committee guides the parent and the student to their respective subject teacher/the mentor for their better performance.
6. In case of any suggestions given by the parents the committee shall discuss with the higher authorities to be implemented

Activity Report

Eight meetings were conducted {4 internal meetings (PTA) and 4 PTM} during the period June 2023 to May 2024.

First PTA meeting was conducted on 31/07/2023 by the committee members to decide the parent teacher meeting. It was decided to conduct on 02/08/23. Parents discussed their wards' performance and attendance with the respective subject teachers.

Second PTA meeting was conducted on 19/09/2023 by the committee members to decide the parent teacher meeting. It was decided to conduct on 07/10/23. Parents discussed their wards' performance and attendance with the respective subject teachers.

Third PTA meeting was conducted on 22/12/2023 by the committee members to decide the parent teacher meeting. It was decided to conduct on 04/01/24. Parents discussed their wards' performance and attendance with the respective subject teachers.

Fourth PTA meeting was conducted on 18/03/2024 by the committee members to decide the parent teacher meeting. It was decided to conduct on 30/03/24. Parents discussed their wards' performance and attendance with the respective subject teachers.

Minutes of Meeting:

- Chairman of the PTA committee welcomed the parents and staff members. Parents' of 5 students attended the meeting from all the classes. Parents interacted with the respective class teacher and discussed about their performance. One of the parents had suggestion of informing the student progress after each exam. Meeting ended with vote of thanks.

PTA executive committee is a committee of parents and teachers who work together for the welfare of the students, parents and teachers.

S.No	Name of the members	Gender	Description	Class	Designation
1	Mrs. Hemalatha	Female	Parent Representative	Class I	Member
2	Mrs. Roshan Khatiza	Female	Parent Representative	Class II	Member
3	Mrs. Rajathi	Female	Parent Representative	Class III	Member
4	Mrs. Usha	Female	Parent Representative	Class IV	Member
5	Mrs. Geetha Rajkumar	Female	Parent Representative	Class V	Member
6	Mrs. Ajera banu	Female	Parent Representative	Class VI	Member
7	Mrs. Sundari	Female	Parent Representative	Class VII	Member
8	Mrs. Priya	Female	Parent Representative	Class VIII	Member
13	Ms. Santhiya Shivani	Female	Primary Teacher Representative		Member
14	Mrs. Jeyabharathi	Female	Upper Primary Representative		Member
15	Mrs. Meghala	Female	Secondary/Senior Secondary Representative		Member
16	Mr. Shaikh Rasik	Male	PRINCIPAL		Member Secretary